Tasked with raising funds and awareness of PAWS Chicago’s lifesaving work, the Professional Board are role models in the community and a direct line from the animals into the community. To remain in good standing, members must complete all general requirements and meet their fundraising minimum of $650 as outlined below during each season of membership (August 1, 2019-July 31, 2020). For more information, please email professionalboard@pawschicago.org

**General Requirements**

- Make **annual gift of $250** to PAWS Chicago *(Exception: If you join TEAM PAWS Chicago 2020, this requirement is waived for one year).* This gift is NOT included in the $650 give/get requirement.

- Attend either of the two Professional Board events: Animal Magnetism or the PAWS Chicago 5K Walk/Run. Note: Volunteering at these events do NOT count towards this requirement.

- Attend ONE Quarterly Fundraising Workshop *(new members only).* All workshops are at the Lincoln Park Adoption Center, 1997 N Clybourn Avenue and held from 6-7:30pm.

- Attend a **New Volunteer Orientation** *(new members only)*

- Volunteer at EACH of the following:
  - **One PAWS Chicago event or Professional Board Volunteer Opportunity** OTHER than the Medical Center Day (ex., PAWS Chicago events, adoption events, tabling opportunities, etc.)
  - **One Medical Center Day with the Professional Board** (please note that if you are already a regular LPAC or MC volunteer, you must still attend one of these days)

  **2019-2020 Dates**
  - September 28, 2019  March 28, 2020
  - October 26, 2019   April 25, 2020
  - January 25, 2020   June 27, 2020
  - February 29, 2020  July 25, 2020
• Attend majority of the board meetings in person, which are held from 6:30-7:30pm. Due to the nature of our meetings, there are no call-in or live stream options.

2019-2020 Dates
Thursday, August 22, 2019 Wednesday, February 12, 2020
Monday, October 21, 2019 Thursday, April 16, 2020
Tuesday, December 10, 2019 Monday, June 15, 2020

Fundraising Requirement (give/get) of a Minimum of $650 Examples of what items count towards the give/get requirement are:

• Become or recruit a lifeline donor to PAWS Chicago
• Securing in-kind donation of meeting space, food and beverages for PB meetings (value of donation)
• Recruiting a company or business to conduct a third-party fundraiser or cause marketing
• Raise $650 for PAWS Chicago through your own fundraising efforts
• Join TEAM PAWS Chicago
• Any purchase/donation made to PAWS Chicago (examples include Desktop Calendar, recurring donations, donations made during adoptions, etc.)
• Secure any of the following for any of our PAWS Chicago events (Fur Ball, Animal Magnetism, PAWS 5K and Beach Party)
  o Sponsorships
  o In-kind donations of products or services
  o Silent auction items
  o Live auction items
  o Prize donations
  o Ticket sales (purchased by yourself and/or by friends, family and coworkers you recruit to purchase tickets)
  o Winning bids on silent/live auction items
  o Donations made during “Bid to Save Lives” (Fur Ball, Animal Magnetism and Beach Party)
  o Total fundraising by you and/or your team if you create and lead one (PAWS 5K)

• Any additional fundraising opportunities as they arise throughout the year

Only fundraising revenue generating items are counted towards the give/get. For example, the collection of donations for our adoption center (such as but not limited to: toys, blankets, leashes, etc.) do NOT count towards the give/get requirement but in-kind items such as silent auction items DO count since they bring in fundraising revenue.
**Failure to Fulfill Requirements**

Raising life-saving funds for PAWS Chicago is vital to the success of both the Professional Board and carrying out the mission of PAWS Chicago. As a result, those who fail to successfully reach the GENERAL REQUIREMENTS by July 31, 2018 but still want to be a part of the Professional Board, will be placed on a probation year for the 2020-2021 season. They will have a second year to successfully meet the general requirements to be placed back in good standing with the Professional Board.

Those who fail to meet the $650 fundraising requirement will be removed from the Professional Board on August 1, 2020.

Those fail to submit their annual gift of $250 by their deadline (within one month of notice), will be removed from the Professional Board immediately at the deadline.

Those who opt to join TEAM PAWS Chicago 2020 to have their $250 gift waived and fail to raise the minimum for their race will be invoiced for immediate payment of their membership dues for the 2019-2020 season (in addition to other penalties outlined in the TEAM PAWS Chicago waiver, such as bib pull, etc.)

Those who fail to meet the general requirements will not be eligible for Outstanding Member of the Year Awards.

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**PAWS Chicago Professional Board Application**

Please completed all the below fields so we can get to know you a little better! Once completed, please email to ProfessionalBoard@pawschicago.org. Prior to submitting your application, be sure you have included both your application AND updated resume.

**PERSONAL**

Name ________________________________________________________________

Address______________________________________________________________

Phone ____________________________ __________________________________

Email ______________________________________________________________

Date of Birth ________________________________________________________

Referral ______________________________________________________________
Are you on TEAM PAWS? (Please list date joined): ________________________________

Your pet(s) and their name(s): ________________________________________________

**INTEREST/EXPERIENCE**

How did you hear about PAWS Chicago?

________________________________________________________________________

________________________________________________________________________

________________________________________________________________________

Why do you want to get involved with PAWS Chicago’s Professional Board?

________________________________________________________________________

________________________________________________________________________

________________________________________________________________________

What PAWS Chicago events have you attended or volunteered for in the past?

________________________________________________________________________

________________________________________________________________________

________________________________________________________________________

What is your fundraising experience to date?

________________________________________________________________________

________________________________________________________________________

________________________________________________________________________

Please list all philanthropic/fundraising boards you are currently involved with.

________________________________________________________________________

________________________________________________________________________

________________________________________________________________________
**EMPLOYMENT**

Are you currently employed?  Yes  No

If yes, where? ____________________________________________________________

What is your title and job description?

________________________________________________________________________

________________________________________________________________________

Do you own or support an animal related business?  Yes  No

If yes, does this animal related business sell or profit from the sale of pets?  Yes  No

If yes, please explain.

________________________________________________________________________

________________________________________________________________________

**REQUIREMENTS**

Do you believe you can complete the Professional Board’s requirements?  Yes  No

On a scale of 1 to 6, what areas are you most interested in participating in? (1 = most interested; 6 = least interested)

___ Recruiting new supporters and members
___ Securing event and in-kind sponsors
___ Planning my own fundraiser
___ Volunteer opportunities
___ Running for TEAM PAWS
___ Soliciting auction items

**TERMS OF AGREEMENT**

I am aware that to remain in good standing with the PAWS Chicago Professional Board, I must complete all requirements as outlined above during each year of membership, including General, Program, Fundraising and Event Requirements.
I fully understand that all PAWS Chicago Professional Board mailing lists, addresses and emails are to be used exclusively for the benefit of PAWS Chicago fundraising and not to be used for outside solicitations.

____________________________________________________  Print
____________________________________________________  Signature
____________________________________________________  Date

Thank you for your interest in joining the PAWS Chicago Professional Board. Please allow 2-3 business days for review of your application.